



**AGENDA  
SPECIAL MEETING  
FREEPORT CITY COUNCIL  
MONDAY, DECEMBER 12, 2022 at 3:00 P.M.**

**Mayor:**

Brooks Bass

**Council Members:**

Jeff Pena

Jerry Cain

Mario Muraira

**City Manager:**

Timothy Kelty

**THE CITY COUNCIL OF THE CITY OF FREEPORT, TEXAS, WILL MEET ON MONDAY, THE 12TH DAY OF DECEMBER, 2022, AT 3:00 P.M., AT THE FREEPORT, POLICE DEPARTMENT, MUNICIPAL COURT ROOM, 430 NORTH BRAZOSPORT BOULEVARD FREEPORT TEXAS**

**This meeting will be live streamed via Facebook Live and may be accessed on the City of Freeport Facebook page: <https://www.facebook.com/freeporttexas>**

**THE MEETING IS BEING HELD FOR THE FOLLOWING PURPOSES:**

**CALL TO ORDER:** *The Mayor will call the meeting to order, declare a quorum if present, and declare notices legally posted pursuant to Open Meetings Act.*

**INVOCATION AND PLEDGE OF ALLEGIANCE:** (Council Member)

**CITIZENS' COMMENTS:**

Members of the public are allowed to address the City Council at this time, and must include name and address. *Note*, specific factual information or a recitation of existing policy may be furnished in response to an inquiry made, but any deliberation, discussion, or decision with respect to any subject about which the inquiry was made shall be limited to a proposal to place such subject on the agenda for a subsequent meeting for which notice is provided in compliance with the Texas Open meetings Act unless said notice appears herein. The public is reminded that there is a (4) minute time limit as approved by City Council on June 21, 2010.

**COUNCIL BUSINESS – REGULAR SESSION:**

1. **Public Hearing:** Public hearing on and possible action approving Resolution No. 2022-2771, Approving an order for the Redistricting of City Council Wards. **(Kelty)**
2. Consider and possible action to adopt a Citizen Participation Plan for the City of Freeport. **(Ezell)**

**CLOSED SESSION:**

3. Executive Session regarding a.) (Deliberations about Real Property) East End, Property swap with ISD for OA Fleming property and River property used for High School ball diamonds. In accordance with Texas Government Code Annotated, Chapter 551, Sections 551.071, 551.072 and 551.074.

**COUNCIL BUSINESS – REGULAR SESSION:**

4. Take any action resulting from Executive Session.

**ADJOURNMENT:**

5. Adjourn.

Items not necessarily discussed in the order they appear on the agenda. The Council at its discretion may take action on any or all of the items as listed. This notice is posted pursuant to the Texas Open Meeting Act. (Chapter 551, Government Code).

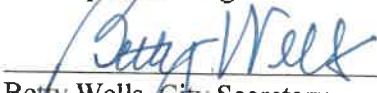
The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).

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**ACCESSIBILITY STATEMENT** This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (979) 233-3526.

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**CERTIFICATE** I certify the foregoing notice was posted in the official glass case at the rear door of the City Hall, with 24 hours a day public access, 200 West 2<sup>nd</sup> Street, Freeport Texas, before 6:00 p.m. in accordance with Open Meetings Act.

  
Betty Wells, City Secretary,  
City of Freeport, Texas



## City Council Agenda Item # 1

**Title:** Conduct a Public Hearing and consider action on a resolution approving an order for the Redistricting of City Council Wards for Freeport.

**Date:** Dec 12, 2022

**From:** Tim Kelty, City Manager

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**Staff Recommendation:**

Staff recommends that the City Council conduct a final public hearing on options for redistricting and adopt the resolution ordering the redistricting in accordance with the selected option.

**Item Summary:** On September 19, Council authorized Bickerstaff to facilitate the redistricting of City Council Wards. An initial option was presented for discussion that would bring the Wards within the required 10% overall deviation at the October 26<sup>th</sup> Special City Council Meeting. At that meeting during the first drawing session, a second Option B was also developed for consideration.

A Public Hearing and additional drawing session were held on November 21<sup>st</sup>. At that meeting two additional options were developed. Option C squared off Ward A at Velasco street and pulled a block between 5<sup>th</sup> street and 6<sup>th</sup> street from Ward C into Ward B. Option D additionally cleaned up the boundary line between D and C, following Census Blocks, moving blocks between Ave. A and Gulf Blvd. from Ward C into Ward D and moving voters on the northeast part of Freeport, primarily effected by split Census blocks, from Ward D into Ward C. Option D results in an overall deviation of 7.11%.

At the November 21<sup>st</sup> public hearing and drawing session there was consensus from Council, the Citizen Advisory Committee on Redistricting and the general public in attendance that Option D offered the cleanest and best option to accomplish the required redistricting.

Following that meeting Mr. Falk has developed the attached Resolution authorizing the redistricting ordered by Council in accordance with Option D.

**Background Information:**

The initial report from Bickerstaff, identified that redistricting would, in fact, be necessary. The overall deviation between the largest and smallest Council ward is 16.34% well over the maximum 10% allowed.

**Special Considerations:** None

**Financial Impact:** None.

**Board or 3<sup>rd</sup> Party recommendation:**

The Citizens Advisory committee recommended a plan that would clean up the boundary between Ward A and Ward B using Velasco Blvd as a dividing line. Both Options C and D accomplish this.

**Supporting Documentation:** Resolution.

**RESOLUTION NO. 2022-2771**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FREEPORT, TEXAS, APPROVING THE REDISTRICTING OF THE CITY'S SINGLE-MEMBER COUNCIL WARDS AND ESTABLISHING NEW WARD BOUNDARY LINES FOR THE CITY OF FREEPORT'S CITY COUNCIL ELECTIONS BASED ON 2020 CENSUS DATA; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the results of the 2020 federal Census have been considered and indicated that the City of Freeport's single-member council wards are sufficiently out of population balance to require redistricting in order to comply with the "one-person, one-vote" (equal population) principle established by the U.S. Constitution; and

**WHEREAS**, the City of Freeport (the "City") engaged the law firm of Bickerstaff Heath Delgado Acosta LLP to act as the City's redistricting consultant, including advising and assisting the City Council in preparation of a new redistricting plan in compliance with applicable requirements of state and federal law; and

**WHEREAS**, on October 26, 2022, the City Council adopted redistricting criteria to assist the City and the public in developing redistricting plans which comply with applicable federal and state laws, and the adopted redistricting criteria were applied in the development of the City's new redistricting plan; and

**WHEREAS**, on October 26, 2022, the City Council adopted redistricting guidelines regarding the submission of comments and proposed plans by the public, to ensure the ability of the City to timely receive and adequately consider them; and

**WHEREAS**, during the redistricting process the City provided notice to the public of its proposed discussions and development of a redistricting plan through meeting agendas posted in compliance with the Texas Open Meetings Act, notices on the City's website, including regarding a public hearing; and

**WHEREAS**, the City Council was advised of its legal obligations regarding redistricting at a meeting on October 17, 2022;

**WHEREAS**, the City Council has considered proposed redistricting plans at City Council meetings on October 26, 2022, November 21, 2022, and December 5, 2022; and at a public hearing held on November 21, 2022; and advice from the City's redistricting consultant; and

**WHEREAS**, the City Council finds that the attached city council ward redistricting plan is in the best interest of the citizens of the City, complies with the adopted redistricting criteria, and is believed to comply with all state and federal requirements;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FREEPORT, TEXAS:**

**A.** That the existing single-member council ward boundary lines for the City of Freeport are hereby amended, and the new districting plan depicted on the map attached hereto as

**Exhibit A**, defining new wards as such new wards are further described in the tables attached hereto as **Exhibit B** reporting populations and demographic statistics for each such new ward is hereby adopted and designated to define the City's four single-member council wards from and after the Effective Date; that **Exhibits A and B** are incorporated by reference in and made a part of this Order, and shall be kept on file in the City Secretary's Office.

**B.** That the new City Council districting plan shall take and be given effect immediately upon adoption of this Resolution; and that hereafter all City Council elections shall be held under and in accordance with the new single-member council ward districting plan here adopted by the City Council until such time as a subsequent lawfully-enacted districting plan shall be adopted to replace this plan. CLARIFYING NOTE: This plan will define the city council wards for which candidates will run in the May 2023 city elections, and in the special city council election called for February 25, 2023.

**PASSED AND APPROVED** by the City Council of the City of Freeport, Texas, this 5th day of December 2022.

**CITY OF FREEPORT, TEXAS**

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Hon. Brooks Bass  
MAYOR

**ATTEST:**

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Hon. Betty Wells  
CITY SECRETARY

**APPROVED AS TO FORM:**

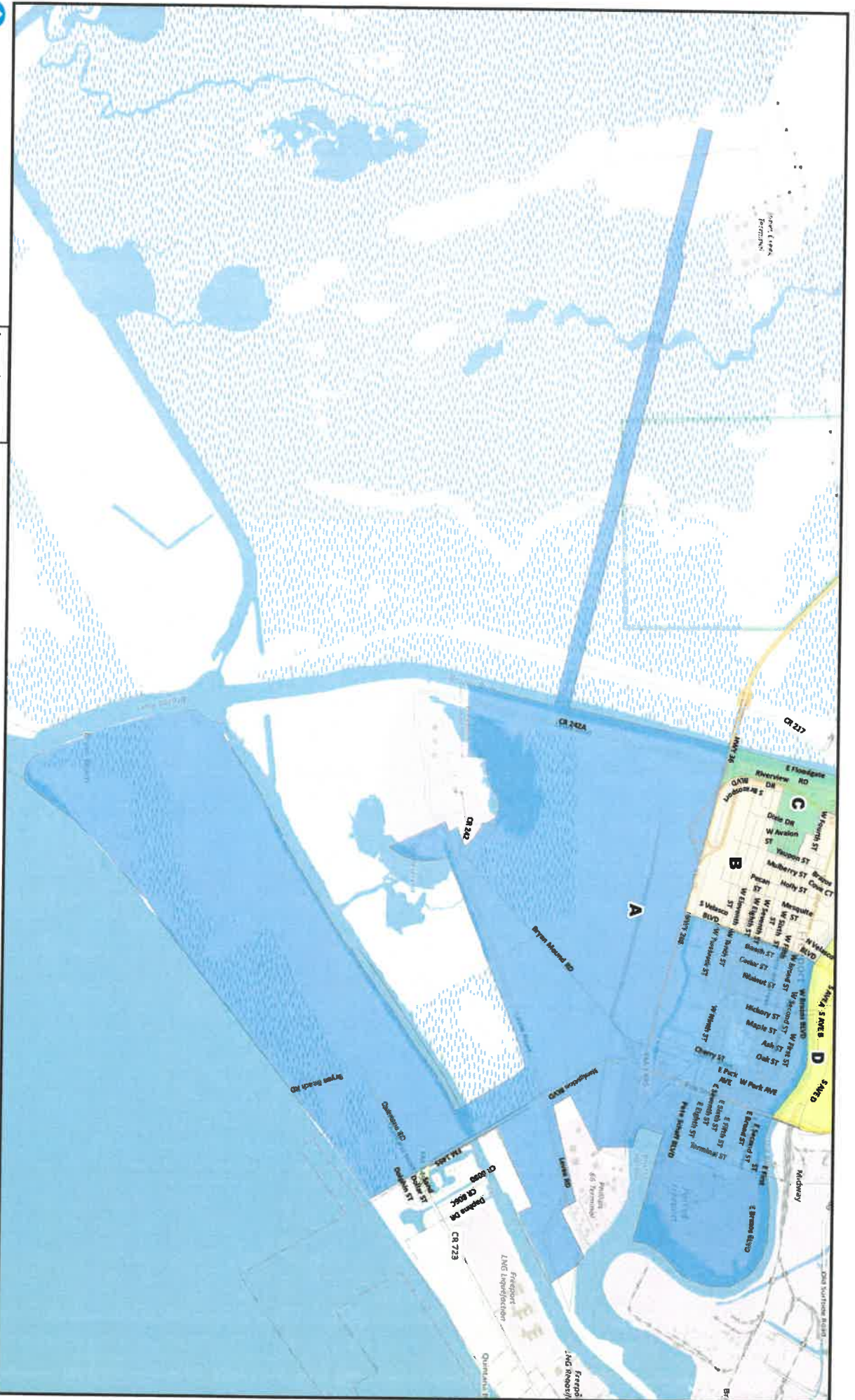
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CITY ATTORNEY

# **EXHIBIT A**

## **Maps**





**Legend**

WARD

- A
- B
- C
- D

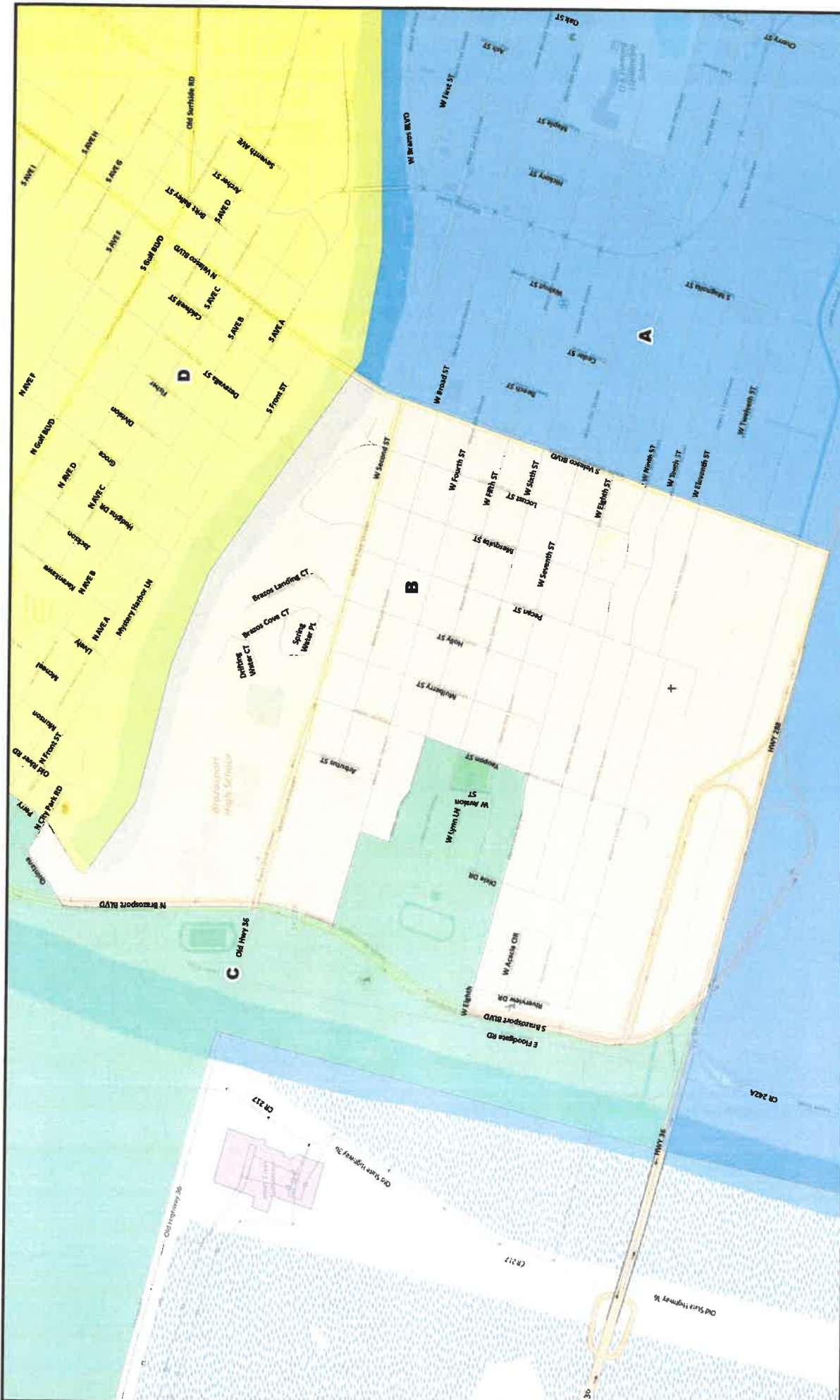


**City of Freeport - City Wards**  
**Plan D - Adopted December 5, 2022**  
**Ward A**

© 2022 Bickerstaff Heath Delgado Acosta LLP  
 Data Source: Roads, Water and other  
 features obtained from the 2020  
 Tigerline files, U.S. Census Bureau







**Legend**

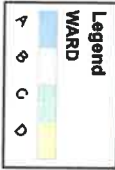
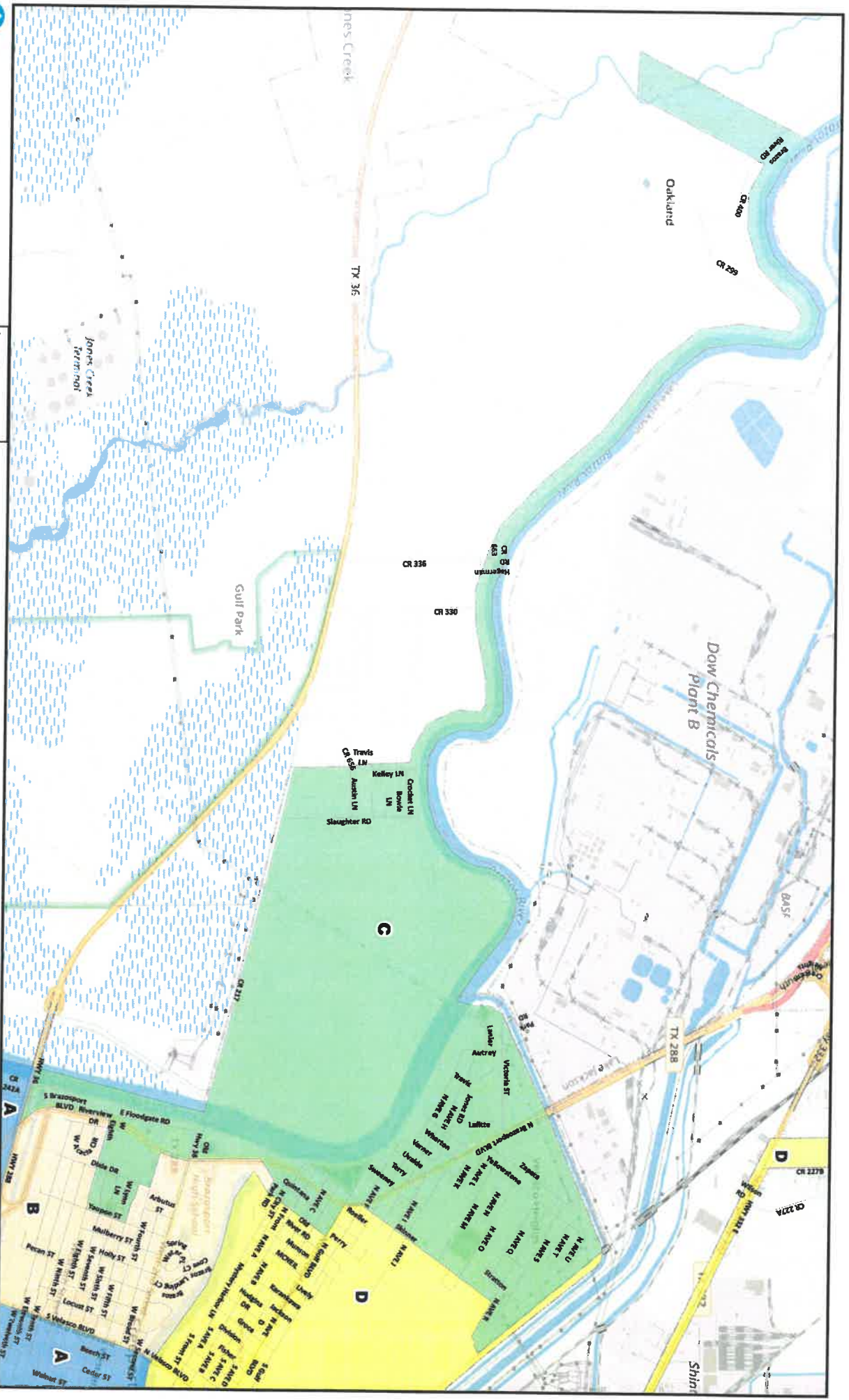
Ward A	Ward B	Ward C	Ward D
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**City of Freeport - City Wards**  
**Plan D - Adopted December 5, 2022**  
**Ward B**

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Data Sources: Roads, Water and other  
features obtained from the 2020  
Tigerline files, U.S. Census Bureau



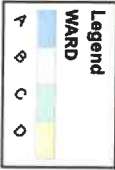
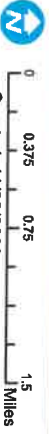
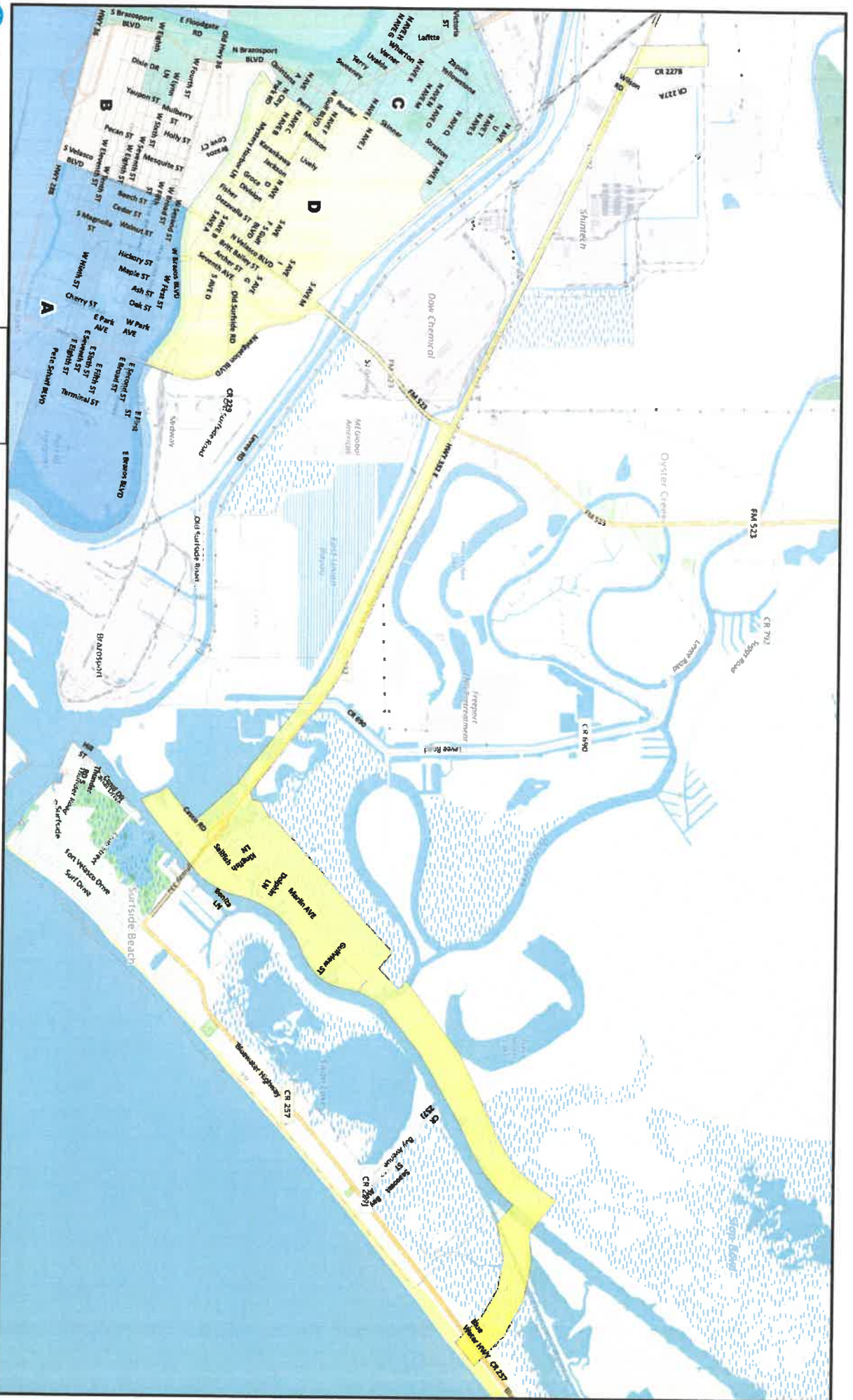


**City of Freeport - City Wards**  
**Plan D - Adopted December 5, 2022**  
**Ward C**

© 2022 Bickerstaff Heath Delgado Acosta LLP  
 Data Source: Roads, Water and other  
 features obtained from the 2020  
 Tigerline files, U.S. Census Bureau







**City of Freeport - City Wards**  
**Plan D - Adopted December 5, 2022**  
**Ward D**

© 2022 Bickerstaff Heath Delgado Acosta LLP  
 Data Source: Roads, Water and other features obtained from the 2020 Tigerline files, U.S. Census Bureau



# **EXHIBIT B**

## **Tables**

**Plan Name: City of Freeport Wards: Plan D - Adopted December 5, 2022****Demographics Report - Summary 2020 Census Total Population**

Plan Last Edited on: 11/22/2022 12:39:42 PM



Ward	Persons	Ideal Size	Deviation	Hispanic % of Total Population	Non-Hispanic White % of Total Population	Non-Hispanic Black % of Total Population	Non-Hispanic Asian % of Total Population	Non-Hispanic Other % of Total Population
A	2,740	2,674	2.48%	66.97%	20.36%	9.05%	0.66%	2.96%
B	2,568	2,674	-3.96%	59.85%	29.13%	8.41%	0.66%	1.95%
C	2,758	2,674	3.15%	70.70%	19.14%	8.09%	0.15%	1.92%
D	2,629	2,674	-1.67%	56.10%	22.40%	16.66%	0.53%	4.30%
<b>TOTAL:</b>	10,695			63.55%	22.66%	10.52%	0.50%	2.78%

**Ideal Size: 10,695 / 4 = 2,674****Total Population: 10,695****Overall Deviation: 7.11%***Some percentages may be subject to rounding errors.*

**Plan Name: City of Freeport Wards: Plan D - Adopted December 5, 2022**

**Demographics Report - Summary 2020 Census Voting Age Population**



Plan Last Edited on: 11/22/2022 12:39:42 PM

Ward	Total VAP*		Hispanic % of Total VAP	Non-Hispanic Anglo % of Total VAP	Non-Hispanic Black % of Total VAP	Non-Hispanic Asian % of Total VAP	Non-Hispanic Other % of Total VAP
A	1,933		64.30%	23.12%	9.52%	0.36%	2.69%
B	1,932		55.95%	32.61%	8.95%	0.57%	1.92%
C	2,030		67.88%	21.82%	8.13%	0.20%	1.97%
D	1,833		54.01%	24.71%	17.35%	0.76%	3.16%
	7,728		60.71%	25.53%	10.87%	0.47%	2.42%

\* VAP - Voting Age Population

*Some percentages may be subject to rounding errors.*



**Plan Name: City of Freeport Wards: Plan D - Adopted December 5, 2022**  
**Demographics Report - Detailed 2020 Census Total Population**  
 Plan Last Edited on: 11/22/2022 12:39:42 PM

Ward	Persons	Ideal Size	Deviation	Hispanic	Hispanic % of Total Population	ANGLO	Non-Hispanic Anglo % of Total Population	Black	Black % of Total Population	Asian	Asian % of Total Population	AM Indian Native	IND / NAT % Pop.	Haw Pac. Isl.	HAW/ PAC % of Total Pop.	Other	Other % of Total Pop.	Two or More Races	Two or More Races % Tot Pop
A	2,740	2,674	2.48%	1,835	66.97%	558	20.36%	248	9.05%	18	0.66%	12	0.44%	0	0.00%	4	0.15%	65	2.37%
B	2,568	2,674	-3.96%	1,537	59.85%	748	29.13%	216	8.41%	17	0.66%	5	0.19%	0	0.00%	9	0.35%	36	1.40%
C	2,758	2,674	3.15%	1,950	70.70%	528	19.14%	223	8.05%	4	0.15%	6	0.22%	0	0.00%	9	0.33%	38	1.38%
D	2,629	2,674	-1.67%	1,475	56.10%	589	22.40%	438	16.66%	14	0.53%	9	0.34%	0	0.00%	4	0.15%	100	3.80%
<b>TOTAL:</b>	<b>10,695</b>			<b>6,797</b>	<b>63.55%</b>	<b>2,423</b>	<b>22.66%</b>	<b>1,125</b>	<b>10.52%</b>	<b>53</b>	<b>0.50%</b>	<b>32</b>	<b>0.30%</b>	<b>0</b>	<b>0.00%</b>	<b>26</b>	<b>0.24%</b>	<b>239</b>	<b>2.23%</b>

**Ideal Size: 10,695 / 4 = 2,674**

**Total Population: 10,695**

**Overall Deviation: 7.11%**

*Some percentages may be subject to rounding errors.*

**Plan Name: City of Freeport Wards: Plan D - Adopted December 5, 2022**  
**Demographics Report - Detailed 2020 Census Voting Age Population**  
 Plan Last Edited on: 11/22/2022 12:39:42 PM



Ward	Total VAP	Hispanic VAP	% Hispanic VAP	Anglo VAP	% Anglo VAP	Black VAP	% Black VAP	Asian VAP	% Asian VAP	AM IND NATIVE VAP	% AM IND NATIVE VAP	HAW/PAC VAP	% HAW/PAC VAP	Other VAP	% Other VAP	Two or More Races VAP	% Two or more VAP
A	1,933	1,243	64.30%	447	23.12%	184	9.52%	7	0.36%	9	0.47%	0	0.00%	1	0.05%	42	2.17%
B	1,932	1,081	55.95%	630	32.61%	173	8.95%	11	0.57%	4	0.21%	0	0.00%	6	0.31%	27	1.40%
C	2,030	1,378	67.88%	443	21.82%	165	8.13%	4	0.20%	3	0.15%	0	0.00%	9	0.44%	28	1.38%
D	1,833	990	54.01%	453	24.71%	318	17.35%	14	0.76%	4	0.22%	0	0.00%	4	0.22%	50	2.73%
<b>TOTALS:</b>	<b>7,728</b>	<b>4,692</b>	<b>60.71%</b>	<b>1,973</b>	<b>25.53%</b>	<b>840</b>	<b>10.87%</b>	<b>36</b>	<b>0.47%</b>	<b>20</b>	<b>0.26%</b>	<b>0</b>	<b>0.00%</b>	<b>20</b>	<b>0.26%</b>	<b>147</b>	<b>1.90%</b>

\* VAP - Voting Age Population

Some percentages may be subject to rounding errors.



## City Council Agenda Item # 2

**Title:** Consider Adopting a Citizens Participation Plan for the CDBG-MIT program, for the City of Freeport

**Date:** December 12, 2022

**From:** Cathy Ezell, Finance Director

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**Staff Recommendation:**

Staff recommends adoption of the proposed Citizens Participation Plan.

**Item Summary:**

A detailed citizens participation plan is a requirement under the CDBG-MIT MOD program. The proposed Citizen Participation Plan includes the following in compliance with the GLO Application guidance: Outreach Efforts, Complaint Procedures, Technical Assistance, and Post-Funding Citizen Participation.

**Background Information:**

The City of Freeport intends to apply for the upcoming Community Development Block Grant Mitigation Method of Distribution (CDBG-MIT MOD) funding from the Texas General Land Office (GLO). The proposed Citizens Participation Plan is a requirement of the application due January 9, 2023.

**Special Considerations:**

N/A

**Financial Impact:**

The City is preparing an application for the CDBG-MIT MOD program. The amount allocated to the City for this project is \$1,837,967.

**Board or 3<sup>rd</sup> Party recommendation:**

N/A

**Supporting Documentation:**

Citizens Participation Plan

**THE CITY OF FREEPORT  
CITIZEN PARTICIPATION PLAN  
TEXAS GENERAL LAND OFFICE (GLO) COMMUNITY DEVELOPMENT BLOCK  
GRANT MITIGATION METHOD OF DISTRIBUTION (CDBG-MIT MOD)  
PROGRAM**

**COMPLAINT PROCEDURES**

These complaint procedures comply with the requirements of the Texas General Land Office (GLO) Community Development Block Grant Mitigation Method of Distribution (CDBG-MIT MOD) Program and Local Government Requirements found in 24 CFR §570.486 (Code of Federal Regulations). Citizens can obtain a copy of these procedures at the City of Freeport, 200 W 2nd St, Freeport, TX 77541, (979) 871-0107 during regular business hours.

Below are the formal complaint and grievance procedures regarding the services provided under the CDBG-MIT MOD project(s).

1. A person who has a complaint or grievance about any services or activities with respect to the CDBG-MIT MOD project(s), whether it is a proposed, ongoing, or completed CDBG-MIT MOD project(s), may during regular business hours submit such complaint or grievance, in writing to the Mayor at 200 W 2nd St, Freeport, TX 77541 or may contact (979) 871-0107.
2. A copy of the complaint or grievance shall be transmitted by the Mayor to the entity that is the subject of the complaint or grievance and to the City Attorney within five (5) working days after the date of the complaint or grievance was received.
3. The Mayor shall complete an investigation of the complaint or grievance, if practicable, and provide a timely written answer to person who made the complaint or grievance within ten (10) days.
4. If the investigation cannot be completed within ten (10) working days per 3 above, the person who made the grievance or complaint shall be notified, in writing, within fifteen (15) days where practicable after receipt of the original complaint or grievance and shall detail when the investigation should be completed.
5. If necessary, the grievance and a written copy of the subsequent investigation shall be forwarded to the CDBG-MIT MOD program for their further review and comment.
6. If appropriate, provide copies of grievance procedures and responses to grievances in both English and Spanish, or other appropriate language.

**TECHNICAL ASSISTANCE**

When requested, the City shall provide technical assistance to groups that are representative of persons of low- and moderate-income in developing proposals for the use of CDBG-MIT MOD funds. The City, based upon the specific needs of the community's residents at the time of the request, shall determine the level and type of assistance.

## PUBLIC OUTREACH EFFORTS

The City shall provide for reasonable public notice, appraisal, examination and comment on the activities proposed for the use of CDBG-MIT MOD funds. These efforts shall include:

1. Provide for and encourage citizen participation, particularly by low and moderate income persons who reside in slum or blighted areas and areas in which CDBG-MIT MOD funds are proposed to be used;
2. Ensure that citizens will be given reasonable and timely access to local meetings, information, and records relating to an entity's proposed and actual use of CDBG-MIT MOD funds;
3. Furnish citizens information, including but not limited to:
  - a) the amount of CDBG-MIT MOD funds expected to be made available
  - b) the range of activities that may be undertaken with the CDBG-MIT MOD funds
  - c) the estimated amount of the CDBG-MIT MOD funds proposed to be used for activities that will meet the national objective of benefit to low- and moderate-income persons
  - d) if applicable, the proposed CDBG-MIT MOD activities likely to result in displacement and the entity's anti- displacement and relocation plan
4. Provide citizens with reasonable advance notice of, and opportunity to comment on, proposed activities in an application to the state and, for grants already made, activities which are proposed to be added, deleted or substantially changed from the entity's application to the state. Substantially changed means changes made in terms of purpose, scope, location or beneficiaries as defined by criteria established by the state; and
5. These outreach efforts may be accomplished through one or more of the following methods:
  - a) Publication of notice in a local newspaper—a published newspaper article may be used so long as it provides sufficient information regarding program activities and relevant dates;
  - b) Notices prominently posted in public buildings and distributed to local Public Housing Authorities and other interested community groups;
  - c) Posting of notice on the local entity website (if available);
  - d) Public Hearing; or
  - e) Individual notice to eligible cities and other entities as applicable using one or more of the following methods:
    - Certified mail
    - Electronic mail or fax
    - First-class (regular) mail
    - Personal delivery (e.g., at a Council of Governments [COG] meeting)

## PUBLIC HEARING PROVISIONS (IF APPLICABLE)

If a public hearing is scheduled and conducted by a CDBG-MIT MOD applicant or recipient, the following public hearing provisions shall be observed:

1. Furnish citizens information, including but not limited to:
  - (a) The amount of CDBG-MIT MOD funds available per application;
  - (b) The range of activities that may be undertaken with the CDBG-MIT MOD funds;
  - (c) The estimated amount of the CDBG-MIT MOD funds proposed to be used for activities that will meet the national objective of benefit to low- and moderate-income persons; and

- (d) The proposed CDBG-MIT MOD activities likely to result in displacement and the unit of general local government's anti-displacement and relocation plans required under 24 CFR 570.488.
2. Public notice of any hearings must be published at least seventy-two (72) hours prior to the scheduled hearing. The public notice must be published in a local newspaper. Each public notice MUST include the DATE, TIME, LOCATION and TOPICS to be considered at the public hearing. A published newspaper article may also be used to meet this requirement so long as it meets all content and timing requirements. Notices should also be prominently posted in public buildings and distributed to local Public Housing Authorities and other interested community groups.
  3. Each public hearing shall be held at a time and location convenient to potential or actual beneficiaries and will include accommodation for persons with disabilities. Persons with disabilities must be able to attend the hearings and an applicant must make arrangements for individuals who require auxiliary aids or services if contacted at least two days prior to each hearing.
  4. When a considerable number of non-English speaking residents can be reasonably expected to participate in a public hearing, an interpreter will be present to accommodate the needs of the non-English speaking residents.
  5. Town may conduct a public hearing via webinar if they also follow the provisions above. If the webinar is used to conduct a public hearing, a physical location with associated reasonable accommodations must be made available for citizens to participate so as to ensure that those individuals without necessary technology are able to participate.
  6. If applicable, the locality must retain documentation of the hearing notice(s), attendance lists, minutes of the hearing(s), and any other records concerning the actual use of funds for a period of three years after the project is closed out. Such records must be made available to the public in accordance with Chapter 552, Government Code.

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Brooks Bass, Mayor  
City of Freeport

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Date



**EL CIUDAD DE FREEPORT  
PLAN DE PARTICIPACIÓN DEL CIUDADANO  
TEXAS GENERAL LAND OFFICE (GLO) PROGRAMA DE COMMUNITY  
DEVELOPMENT BLOCK GRANT MITIGACIÓN DE MÉTODO DE DISTRIBUCIÓN  
(CDBG-MIT MOD)**

### PROCEDIMIENTOS DE QUEJAS

Estos procedimientos de queja cumplen con los requisitos del Programa de Recuperación de Desastres (CDBG-MIT MOD) y los Requisitos de Gobiernos Locales del Código de Regulaciones Federales (CFR §570.486). Los ciudadanos pueden obtener una copia de estos procedimientos en el ciudad de Freeport, 200 W 2nd St, Freeport, TX 77541. Teléfono 979) 871-0107 durante las horas de negocio.

A continuación se presentan los procedimientos formales de quejas y quejas en relación con los servicios prestados en el marco del proyecto (s) CDBG-MIT MOD.

1. Una persona que tenga una queja o queja acerca de cualquier servicio o actividad con respecto al (los) proyecto (s) CDBG-MIT MOD, si se trata de un proyecto (s) CDBG-MIT MOD propuesto, en curso o terminado, presentar dicha queja o queja, por escrito al 200 W 2nd St, Freeport, TX 77541 o puede llamar a 979) 871-0107.
2. Una copia de la queja o queja será transmitida por el Alcalde del Freeport a la entidad que es el sujeto de la queja o queja y al Abogado del ciudad dentro de los cinco (5) días hábiles después de la fecha de la queja o queja fue recibida.
3. El Alcalde del ciudad completará una investigación de la queja, si es factible, y proporcionará una respuesta escrita a tiempo a la persona que hizo la queja o queja dentro de diez (10) días.
4. Si la investigación no puede completarse dentro de los diez (10) días hábiles por no. 3 anterior, la persona que hizo la queja o queja será notificada por escrito dentro de los quince (15) días cuando sea posible después de recibir la queja o queja original y detallará cuándo debe concluirse la investigación.
5. Si es necesario, la queja y una copia escrita de la investigación posterior serán enviadas al programa CDBG-MIT MOD para su revisión y comentario.
6. Si es apropiado, proporcione copias de los procedimientos de quejas y respuestas a las quejas en inglés y español, u otro idioma apropiado.

### ASISTENCIA TÉCNICA

Cuando se le solicite, el ciudad proporcionará asistencia técnica a grupos que sean representativos de personas de ingreso bajo o moderado en el desarrollo de propuestas para el uso de fondos de CDBG-MIT MOD. El ciudad, basado en las necesidades específicas de los residentes de la comunidad en el momento de la solicitud, determinará el nivel y tipo de asistencia.

## ESFUERZOS PUBLICOS

El ciudad proporcionará un aviso público razonable, evaluación, examen y comentario sobre las actividades propuestas para el uso de fondos de CDBG-MIT MOD. Estos esfuerzos incluirán:

1. Proveer y fomentar la participación ciudadana, en particular por personas de ingresos bajos y moderados que residen en áreas de tugurios o áreas deterioradas y áreas en las cuales se proponen utilizar fondos de CDBG-MIT MOD;
2. Asegurar que los ciudadanos tendrán acceso razonable y oportuno a las reuniones locales, información y registros relacionados con el uso propuesto y real de fondos de CDBG-MIT MOD por parte de la entidad;
3. Proporcionar información a los ciudadanos, incluyendo, pero no limitado a:
  - a) la cantidad de fondos CDBG-MIT MOD que se espera estén disponibles
  - b) la gama de actividades que se pueden emprender con los fondos CDBG-MIT MOD
  - c) el monto estimado de los fondos CDBG-MIT MOD que se propone utilizar para actividades que cumplan el objetivo nacional de beneficio para personas de ingresos bajos y moderados
  - d) si procede, las actividades propuestas de CDBG-MIT MOD que puedan resultar en desplazamiento y el plan de desplazamiento y deslocalización de la entidad
4. Proporcionar a los ciudadanos un aviso anticipado razonable y la oportunidad de comentar sobre las actividades propuestas en una solicitud al estado y, para las subvenciones ya realizadas, actividades que se proponen agregar, eliminar o cambiar sustancialmente de la aplicación de la entidad al estado. Cambios sustanciales significa cambios hechos en términos de propósito, alcance, ubicación o beneficiarios según lo definido por los criterios establecidos por el estado; y
5. Estos esfuerzos de divulgación pueden lograrse a través de uno o más de los siguientes métodos:
  - a) Publicación de un aviso en un periódico local: se puede utilizar un artículo de periódico publicado siempre que proporcione información suficiente sobre las actividades del programa y las fechas pertinentes;
  - b) Avisos destacados en edificios públicos y distribuidos a las Autoridades Locales de Vivienda ya otros grupos comunitarios interesados;
  - c) Publicación de aviso en el sitio web de la entidad local (si está disponible);
  - d) Audiencia pública; o
  - e) Notificación individual a ciudades elegibles y otras entidades según sea aplicable usando uno o más de los siguientes métodos:
    - Correo certificado
    - Correo electrónico o fax
    - Correo de primera clase (normal)
    - Entrega personal (por ejemplo, en una reunión del Consejo de Gobiernos [COG])

## DISPOSICIONES PARA LA AUDIENCIA PÚBLICA (SI ES APLICABLE)

Para cada audiencia pública programada y conducida por un solicitante o receptor de CDBG-MIT MOD, se observarán las siguientes disposiciones de audiencia pública:

1. Proporcionar a los ciudadanos información, que incluye pero no se limita a:
  - a) La cantidad de fondos de CDBG-MIT MOD disponibles por solicitud,
  - b) El rango de actividades que se pueden realizar con los fondos de la CDBG-MIT MOD;

- c) El monto estimado de los fondos de CDBG-MIT MOD propuestos para ser utilizados en actividades que cumplirán el objetivo nacional de beneficiar a las personas de ingresos bajos y moderados; y
  - d) Las actividades propuestas de CDBG-MIT MOD que probablemente resulten en desplazamiento y la unidad de los planes generales de antidesubicación y reubicación del gobierno local requeridos bajo 24 CFR 570.488
2. El aviso público de cualquier audiencia debe ser publicado por lo menos setenta y dos (72) horas antes de la audiencia programada. El aviso público debe ser publicado en un periódico local. Cada aviso público DEBE incluir la FECHA, TIEMPO, LOCALIZACIÓN y TEMAS a ser considerados en la audiencia pública. Un artículo de periódico publicado también puede usarse para cumplir este requisito, siempre y cuando cumpla con todos los requisitos de contenido y tiempo. Los avisos también deben ser destacados en los edificios públicos y distribuidos a las Autoridades Locales de Vivienda ya otros grupos comunitarios interesados.
  3. Cada audiencia pública se celebrará en un momento y lugar conveniente para los beneficiarios potenciales o reales e incluirá alojamiento para personas con discapacidades. Las personas con discapacidades deben ser capaces de asistir a las audiencias y el solicitante debe hacer arreglos para las personas que requieren ayudas auxiliares o servicios si se ponen en contacto por lo menos dos días antes de cada audiencia.
  4. Cuando un número significativo de residentes que no hablan inglés puede ser razonablemente esperado para participar en una audiencia pública, un intérprete estará presente para acomodar las necesidades de los residentes que no hablan inglés.
  5. El ciudad puede conducir una audiencia pública vía webinar si también siguen las disposiciones anteriores. Si el seminario web se utiliza para llevar a cabo una audiencia pública, debe ponerse a disposición de los ciudadanos un lugar físico con adaptaciones razonables asociadas para garantizar que los individuos sin la tecnología necesaria puedan participar.
  6. Si es aplicable, la localidad debe conservar la documentación de los avisos de audiencia, las listas de asistencia, las actas de las audiencias y cualquier otro registro referente al uso real de los fondos por un período de tres años después del cierre del proyecto. Dichos registros deben ponerse a disposición del público de conformidad con el Capítulo 552, Código del Gobierno.

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Brooks Bass, Alcalde  
El ciudad de Freeport

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Date